

Jefferson County Fair Park
March 7, 2013

The Jefferson County Fair Park Committee met on Thursday, March 7, 2012 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair) Ron Buchanan, Blane Poulson, Matt Foelker and Greg Torres; Fair Park Director David Diestler, Fair Park Supervisor Roger Kylmanen, Secretary Gail Zastrow; Administrator Gary Petre and County Board Chair John Molinaro. Let the record show that a quorum is present – one absent, meeting duly noted and the door open.

Public Comment: no one present

Agenda: OK as presented

Minutes: Matt Foelker made a motion to accept the minutes for February 13, 2013. Blane Poulson seconded. Motion carried.

Communications: None

2013 Fair:

- a) **Entertainment** – Reserved Seating Chart handed out
- b) **Sponsorship** – Update handed out

Director's Report:

- a) Long Range Planning 2014 – reviewed capital projects (operational) being off the tax levy in 3 – 5 years, Financial, Staffing needs and equipment needs
- b) Stand By Generator – Will talk with Mark Miller and Donna Haugom in the future for reference.

Supervisor's Report: Handed out the bid results for the Electrical Panels and for Fair Electrical Support. The low bid for the Electrical Panels was Buss Electrical of Watertown. Matt Foelker made a motion to accept the low bid with Buss Electrical. Blane Poulson seconded the motion. Motion carried.

Bid results for the Fair Electrical Support has the low bid for Duck Creek Engineering, Helenville. Blane Poulson made a motion to accept the low bid with Duck Creek Engineering. Greg Torres seconded. Motion carried.

Roger also reviewed the furnace replacement issues with the Activity Center and entry. An RFP should be going out soon and will also look at a sponsorship option.

Fair Office Report:

- a) Camping Update – starting to fill up
- b) Food Vendor Contracts – Returning vendors need to have contracts in or postmarked by March 1. I hold open until March 7 and then fill with new vendors – most contracts are already in
- c) Junior Fair Entries – I meet with the 4-H Leaders on March 21st to hand out the forms and answer any questions.

Next Meetings: March 12th in room 112 at the Jefferson County Court House at 6:45 p.m., April 4th at 8:00 a.m. in the Activity Center Conference Room and April 16th for District #4 meeting hosted by Walworth County.

A motion was made by Matt Foelker to adjourn the meeting. Greg Torres seconded. Motion carried with the meeting adjourned at 8:53 a.m.